



SAINT MARY'S PRIMARY SCHOOL & NURSERY UNIT

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30th August 2022

Dear Parent/Guardian,

As we begin another new school year, we feel that it is important to remind all of our pupils of the agreed rules for working and playing together successfully in our school.

Throughout the years we have worked with our schooling community to create a set of whole school rules for both the classroom and playground to enable the children in our school to live and work together as a group, and ensure the safety of all. The five school "Golden Rules" are as follows:-

- We pay attention to the teacher's signal.
- We listen carefully to the person who is meant to be talking.
- We do our best work and not disturb others.
- We use kind hands, feet and words.
- We show good manners.

Each rule is aimed at promoting good behaviour and a system of positive rewards will be used to recognise each child's efforts. The positive rewards will include:-

- Verbal praise
- Pupil of the week award.
- Individual House Point Awards.
- Whole class rewards.

Balancing Rewards and Consequences

In order to uphold the given rules, consequences will be applied consistently and fairly, without exception, in order to provide the children with the security of clearly defined boundaries. Any incidents of misbehaviour will be dealt with by the class teacher in the first instance. Cases of more serious misbehaviour are dealt with by the Principal. If a pupil's behaviour is considered serious enough, parents/carers will be informed and if appropriate invited to attend an interview in school, to discuss the matter.

The severity of the offence will determine which sanction is imposed. These consequences will be applied in the following sequential order:-

- An adult will remind the child of the rule.
- The child will be given a warning.
- The child will move from an activity or have time out with a supervisor if in the playground for an agreed period of fixed time.
- In the incident of P5/6/7 pupil, they will be asked to complete a “Think Sheet” with a copy sent home to the child’s parents to sign and discuss.
- The child will be sent to the School Principal
- The child’s parents will be sent for in severe cases.

Behaviour Agreement

We have devised a three-way agreement between the pupils, the teachers and the parents so that we all understand how important it is to keep to our agreement.

We are sending home two copies of the agreement; the coloured copy is to be signed by both the child and parents and returned to school by Friday 9th September 2022. The second copy should be kept at home and discussed at regular intervals with the child.

A copy of our Positive Behaviour Policy can be found on the school website.

If you should ever wish to discuss any matters relating to the school’s implementation of our behaviour policy or you have any concerns in relation to behaviour, please do not hesitate to contact the school office to arrange to discuss these matters further.

We appreciate your co-operation in this matter.

Yours sincerely

Mr Gilchrist
Principal