



# SAINT MARY'S PRIMARY SCHOOL & NURSERY UNIT

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Dear Parents,

As you are aware the Post-Primary application process will now take place online, for the first time, in 2021. **The application will be open from 12 noon on 1 March and will remain open until 4pm on 16 March.** You will be able to access it on the EA's website; <https://www.eani.org.uk/parents/admissions>

Before making your application, please ensure you have any required documentation to hand, including your child's birth certificate, which you will need to upload with your application.

It is important that you read the admissions criteria for the schools that you may wish to apply to. All post primary schools have admissions criteria and it is important that you read the admissions criteria of the schools you wish to nominate as a preference. You can nominate many schools in rank order with your first preference at number 1 etc and you will be asked to outline how your child meets the admissions criteria for the schools you have listed.

You can search for admissions criteria by school name on;

<https://www.eani.org.uk/parents/admissions/search-post-primary-admissions-criteria>

Should you require any advice, assistance or documentation to support your application from the school, please do not hesitate to get in touch with me. Also, if you need any assistance with this process or wish to discuss the choices for your son or daughter get in touch with me at [pgilchrist570@c2kni.net](mailto:pgilchrist570@c2kni.net) with a telephone contact number and I will get back to you.

Yours sincerely

Mr P Gilchrist  
Principal

# Post-Primary Admissions

## Parent Checklist



### Admissions Criteria

Each school's Board of Governors sets the admissions criteria for its school. It is vitally important that you read the criteria of the schools you are interested in applying to. The criteria are available to view on our website.



### Documentation

You will be required to upload a copy of your child's birth certificate when making your application. Please have a copy to hand. Other documentation may be required depending on the schools you apply to. This will be set out in their criteria.



### Meeting the Criteria

When making your application you will be asked to outline clearly how your child meets the admissions criteria for the schools that you are listing as preferences. You may wish to type notes in advance to copy and paste the information into your application or upload as a supporting document.



### Apply Online

The online process for post-primary applications opens on 1 March and closes on 16 March. Applications are **NOT** processed on a first come first served basis. It is advised to apply to at least four schools including at least one non grammar school.