



SAINT MARY'S PRIMARY SCHOOL & NURSERY UNIT

Eco-School Green Flag Award 2017

Principal: Mr P Gilchrist

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12th August 2020

Dear Parents,

I hope and trust you are all safe and well.

I am pleased to be finally in a position to confirm our planned arrangements for the safe return of our pupils to school for the week beginning 24th August 2020.

Throughout the summer period we have been constantly reviewing our internal processes and procedures and we are planning on a phased return, in this first week, to test these arrangements and to allow our pupils to become familiar with the new layout of our school.

Arrangements for week beginning 24th August 2020.

➤ **Monday 24th August:**

Primary 7 (9.00am – 12.00pm)

➤ **Tuesday 25th August:**

Primary 7 (9.00am – 12.00pm)

Primary 4 (9.05am - 12.00pm)

Primary 2 (9.15am – 12.00pm)

➤ **Wednesday 26th August:**

Primary 7 (9.00am – 12.00pm)

Primary 3 (9.00am – 12.00pm)

Primary 5 (9.05am – 12.00pm)

Primary 6 (9.15am - 12.00pm)

➤ **Thursday 27th August:**

Primary 2/3/4/5/6/7 (9.00am – 12.00pm)

➤ **Friday 28th August:**

Primary 2 and 3 (9.00am – 1.45pm)

Primary 4/5/6/7 (9.00am – 2.00pm)

(There will be no School Dinners on this day, so all pupils must bring in a packed lunch. School Dinner Service begins on 1st September 2020)

When your child returns to school it is likely they will experience a lot of difference from what it was like when schools officially closed on 23rd March 2020. The phased return of classes will

hopefully allow us to familiarise your child with these new arrangements and ease that transition back to school.

We will be utilising all of the space within our school, using all classroom areas and school entrances to minimise interaction between classes and comply with the concept of a class “Social Bubble” and to maximise social distancing between pupils and between pupils and staff.

Upon your child’s arrival on the first day back to school, they will be greeted in the school-yard and directed to their designated school entrance. We can only permit one parent of a Primary 2, 3 and 4 pupils to escort them to their designated entrance on the first week of school. Thereafter all pupils must proceed directly to their designated classroom. There will be no gathering of pupils in the school-yard.

If traveling to school by car, we ask you to consider using all of the car park spacing and would encourage you to also use the main chapel car park area and to access the school via the Nursery entrance or enter via the Windmill Hill pedestrian gate. Parents cannot gather at entrance gates, car park or enter the school building, unless they have a pre-arranged appointment, which should be conducted safely, observing social distancing. Any access to the school, by parents, can only be via the main entrance at the front of the school.

Pupils should not bring items from home into school. School bags will not be required and a lunch box/bag which is named and which can be cleaned every day, a water bottle clearly named which can be cleaned every day and a coat are permitted. At the beginning of each week your child will be issued with a homework pack and this is to be brought back into school on the Friday of that week.

We are asking you to supply a fully resourced pencil case on the first day (requirements are listed overleaf) and this must remain in school at all times. We are also asking you to supply a hand sanitiser and/ or hand soap and a box of tissues on your child’s first day in school – one per family is sufficient.

Medication e.g. inhalers should be brought into school on the first day back, these should be kept in school from that point in a sealed bag.

These are just some of the measures we have put in place and I am also conscious that this is a lot of information to take on board initially. I will write out to you all again to confirm other arrangements, once your child has returned to school.

We will constantly keep these arrangements under review and will notify you of any changes as they occur.

Your child’s and our staff’s safety, health and well-being is our primary concern and all arrangements we have put in place, we believe will assist in this. If you have any questions or queries or want further clarification on any of this, please do not hesitate to get in contact with me via email at pgilchrist570@c2kni.net

I hope you enjoy the rest of this summer break and we very much look forward to welcoming our pupils back to school very soon.

Yours sincerely

Mr Gilchrist

P2/3/4 Stationery Checklist

Item	Checked
Writing Pencils	
Pencil Sharpener	
Pencil Rubber	
Pritt Stick	
Colouring Pencils	
Scissors	
A bottle of Hand Soap and a box of tissues.	

P5/6/7 Stationery Checklist

Item	Checked
Writing Pencils	
Pencil Sharpener	
Pencil Rubber	
Whiteboard marker	
Coloured Pens for marking with (Green, red of blue)	
Pritt Stick	
Scissors	
Colouring Pencils	
30cm ruler	
Mini Dictionary	
A bottle of Hand Sanitiser and a box	

