

Data Capture

Please complete the details below and return this form to your child's teacher as soon as possible

Legal Surname:		Preferred Surname: (if different)			
Forename:		Middle name:			
Chosen Name:		Gender:	M / F	Class	
Date of Birth:		Brother/Sister in school			Yes/No
Address:					
	Post Code:	Email:			
Mobile number for receiving school text messages:					

Please give details of all persons who have parental responsibility and anyone else you wish to be contacted in an emergency

Parent /Guardian		Relationship to Pupil e.g. Parent/Step-parent:			
Surname:	Forename:	Mr/Mrs/Miss/Ms		Priority	
Address:				Postcode:	
Home Tel:	Work Place:	Work Tel:	Mobile:		

Parent /Guardian		Relationship to Pupil e.g. Parent/Step-parent:			
Surname:	Forename:	Mr/Mrs/Miss/Ms		Priority	
Address:				Postcode:	
Home Tel:	Work Place:	Work Tel:	Mobile:		

Other Contact		Relationship to Pupil e.g Grandparent/Child minder:			
Surname:	Forename:	Mr/Mrs/Miss/Ms		Priority	
Address:				Postcode:	
Home Tel:	Work Place:	Work Tel:	Mobile:		

Doctor:	Telephone:
Name & Address of Surgery:	

Medical Information:

Special Dietary Needs:

Ethnicity:	Home Language:	Religion:
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Meal Arrangements (Circle appropriate choice)					Eligible for Free Meals Yes/No
Free School Meal	Paid School Meal	Sandwiches	Home	Other	

Travel Arrangements (Circle appropriate choice)					Bus Route (if applicable)
Bicycle	Train	Walks	Car	Taxi	School Coach
Public Transport					

Data Protection Act 1998: The school is registered under the Data Protection Act for holding personal data. The school has a duty to protect this information and to keep it up to date. The school is required to share some of the data with the Local Education Authority and with the Department of Education.

Signature:

The following table outlines the categories used by the Department of Education for the School Census returns. The categories are listed in Alphabetical order in each column.

Please indicate your selection in the appropriate section on the attached form.

Ethnicity	Home Language	Religion
Black – African	Bengali	Baptist
Black - Caribbean	Cantonese	Bahai
Bangladesh	English	Brethren
Black - Other	Gujarati	Buddhist
China/Hong Kong	Hindi	Congregational Church
India/Sri Lanka	Irish	Church of England
Korean	Mandarin	Church of God
Mixed Ethnic Group	Other	Church of Ireland
Malaysia	Punjabi	Church of Scotland
Other Non White	Urdu	Elim
Pakistan	Vietnamese	Free Methodist
Traveller	Unclassified	Free Presbyterian
Vietnam		Hindu
White		Independent Methodist
		Jewish
		Jehovah Witness
		Methodist
		Church of Jesus Christ of LDS
		Muslim
		Moravian
		No Religion
		Other Christian
		Other Protestant
		Pentecostal
		Presbyterian
		Quaker
		Roman Catholic
		Salvation Army
		Seventh Day Adventist
		Sikh
		Unclassified